

MEETING MINUTES
Harrison Township Public Library Board of Trustees
Monday 21 September 2026 6:30 pm
In the Harrison Township Board Room

1. **Meeting called to order** – Blake Hurley called the meeting to order at 6:32 pm.
2. **Trustees Present** – Blake Hurley, Laura Johnson, Diane Nelson, Dawn Barath, and Karla Warren. Linda Pillow, excused.
Also, in attendance- Melissa Goins, Director. Dianne Marvaso, Friends of the Library.
3. **Public Comment-** None
4. **Approval of the Agenda** –
 - A. * Motion made and seconded to approve the agenda for the 21 September 2026. Motion carried.
5. **Approval of the Minutes for 17 August 2026** -
 - A. *Motion made and seconded to approve the amended minutes for 17 August 2026 to correct (8.3) to read "move \$170,005.96 from 271-000.000-981.000 to 271-000.000-981.002." Motion carried.
6. **Friends Report** –
 - A. The Lori's Lick'em Up Fundraiser was 18 August 2026 from 3:00 – 7:00 pm and was successful.
 - B. Back to School Baskets were prepared for the local schools for distribution on 21 September 2026.
 - C. The Meet and Greet at Octopus Garden on 10 September 2026 was well received.
 - D. The Volunteer Picnic Thank You at the Tucker Senior Center hosted several of the founding members of the Harrison Township Public Library.
 - E. The next Dine to Donate is at Texas Roadhouse in Roseville on 8 October 2026 from 3:00 – 10:00 pm.
 - F. The Friends will host a Games Night on 12 October 2026 from 5:30 – 7:30.
 - G. The next general meeting for the Friends of the Library is 21 October 2026 at 6:30 pm.
7. **Treasurer's Report** –
 - A. Review of Financial Statement for the period ending 31 August 2026. Expenses are in line with the anticipated budget spending at this time of year.
 - B. *Review of Expense Report - Reviewed Expense Report for August 2026/September 2026 with expenditures totaling \$26,636.81 Motion made and seconded to approve expenditures totaling \$26,636.81. Motion carried.

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8. Committee Reports –

A. *Future Planning Committee*

1. Director Goins and President Hurley shared the most recent discussions from the joint facilities meeting with Harrison Township and Daniels and Zermack.

B. *Finance Committee*

1. Treasurer Barath shared the investment reports from Michigan Class and Huntington.

9. Director's Report –

- A. August 2026 usage and statistics, and patron tracking were shared.
- B. Library Happenings – See Appendix
- C. Director Goins shared three options to replace server software with cloud backup. The library will migrate to VergelO on a local server. This is a 3-year subscription that will be billed annually.

10. Unfinished Business – None

11. New Business – None

12. Board Comment - None

13. Adjournment-

- A. The meeting adjourned at 7:29 pm.

Next Meeting –

- A. The next monthly meeting of the Library Board of Trustees will be held on **Monday, 19 October at 6:30 pm** at the Harrison Township Board Room.

APPENDIX

Director's report and Library Happenings
Usage statistics for August

- August typically winds down with the summer.
- Physical usage was down, but digital checkouts were up, which is not typical.
- The library has released 22 Monarch butterflies from our habitat so far this season.
- The library sold all 5 of the previous public computers at \$100 each.
- Mahjongg series kicked off this season and has been incredibly popular. The waitlist is into the 20s for most sessions. We're working with the presenter to setup more dates and alleviate the pressure.

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- New building leak: The library began leaking down the walls with the audiobooks. The township crew has fixed temporarily, and we hope it holds until construction.
- The library will soon have a digital newspaper tablet available in the newspaper area of the library. We expect availability by October 1st.
- OverDrive/Libby announced that Clinton-Macomb Public Library is joining the Reciprocal Lending pool. A launch date has not yet been announced. They also announced an integrated lending model. No need to join each individual reciprocal lending library anymore!
- The library switched phone carriers. Wow! is now the Internet and phone provider. The switch will save the library about \$90 a month and includes an upgraded Internet package.
- A staff in-service training on customer services was conducted on Tuesday, September 15th.
- The library received a memorial donation for Mary Oberliesen from Carole Bicksler, her sister.

Submitted by: Diane Nelson, Secretary

*- denotes voting item