

MEETING MINUTES  
Harrison Township Public Library Board of Trustees  
Monday 15 June 2026 6:30 pm  
In the Harrison Township Board Room

1. **Meeting called to order** – Blake Hurley called the meeting to order at 6:34 pm.
2. **Trustees Present** – Blake Hurley, Linda Pillow, Laura Johnson, Diane Nelson, Dawn Barath, and Karla Warren.  
**Also, in attendance**- Melissa Goins, Director: Dianne Marvaso, Friends of the Library.
3. **Public Comment**- None
4. **Approval of the Agenda** –
  - A. \* Motion made and seconded to approve the agenda for the 15 June 2026. Motion carried.
5. **Approval of the Minutes for 18 May 2026** -
  - A. \*Motion made and seconded to approve the minutes for 18 May 2026. Motion carried.
6. **Friends Report** –
  - A. The Dine to Donate at Buffalo Wild Wings on 3 June 2026 was a success.
  - B. The Lakeshore Ukulele Strummers performed on 12 June 2026. The event was well attended. Donations for the Friends of the Library were generous.
  - C. Summer Reading Kick off is 20 June 2026 from 12:00 pm – 2:00 pm. The Friends are sponsoring a foam party, balloon artist and a trackless train. There will also be a Decompression Unit available at the event.
  - D. The Lori's Lick'em Up Fundraiser is 23 June 2026 from 3:00 – 7:00 pm. This is an opportunity for a donation match.
  - E. The first concert at Miller Park is on 25 June 2026 from 6:00 pm – 8:30 pm. The band is 9D Proof. Friends will be selling concessions at the event. The next two concerts are 30 July 2026 and 27 August 2026.
7. **Treasurer's Report** –
  - A. Review of Financial Statement for the period ending 31 May 2026. Expenses are in line with the anticipated budget spending at this time of year.
  - B. \*Review of Expense Report - Reviewed Expense Report for May 2026/June 2026 with expenditures totaling \$21,297.57 Motion made and seconded to approve expenditures totaling \$21,297.57. Motion carried.
8. **Committee Reports** –
  - A. *Future Planning Committee*

MEETING MINUTES  
Harrison Township Public Library Board of Trustees  
Monday 15 June 2026 6:30 pm  
In the Harrison Township Board Room

1. The committee shared an overview from the most recent meeting. Construction managers' proposals were included in the board packet and reviewed. A construction manager proposal comparison was also provided. Three companies presented their proposals to the committee, which is comprised of library board members, Director Goins as well as Harrison Township representation.
  2. \*Motion made and seconded to selected Spence Brothers for the total amount of \$9,000.00 for pre-construction of the library. Motion carried.
- B. *Finance Committee*
1. Treasurer Barath shared the investment reports from Michigan Class and Huntington.

**9. Director's Report –**

- A. May 2026 usage and statistics, and patron tracking were shared.
- B. Library Happenings – See Appendix

**10. Unfinished Business – None**

**11. New Business – None**

12. **Board Comment** – President Hurley requested that the board creatively consider local space availability in preparation for the temporary relocation of library materials during construction.

**13. Adjournment-**

- A. The meeting adjourned at 7:38 pm.

**Next Meeting –**

- A. The next monthly meeting of the Library Board of Trustees will be held on **Monday, 20 July at 6:30 pm** in the Harrison Township Administration Conference Room.

## APPENDIX

**Director's Report and Library Happenings  
Usage statistics for May**

- The library had an extreme amount of traffic to our YouTube digital content in May. We normally have 500-1,000 minutes viewed every month. The library had 10,374 minutes viewed in May. Our audience loved watching the turkeys!
- Much of the other usage and traffic was slightly down during May, which is

MEETING MINUTES  
Harrison Township Public Library Board of Trustees  
Monday 15 June 2026 6:30 pm  
In the Harrison Township Board Room

typical for the month.

- Macomb County Clerk, Tony Forlini, is once again providing the hotdogs and buns for the Summer Reading Kick-off, as well as manning the grill. State Representative, Alicia St. Germaine is donating some chips for the Summer Reading Kick-off. The Mount Clemens Kiwanis Club is providing juice boxes. Thank you community partners!
- The FRIENDS of HTPL are sponsoring the trackless train, balloon artist, and foam party for the Summer Reading Kick-off. Thank you, FRIENDS!
- The Autism Society of Greater Detroit is providing a "Mobile Decompression Unit" and sensory bags at the Summer Reading Kick-off.
- The Humane Society of Macomb is planning to attend the Summer Reading Kick-off with some of their adoptable pets.
- Parking at the Summer Reading Kick-off will be tight. The high school parking lot is under construction and will not likely be available for overflow parking.
- Electronics Recycling Day is scheduled for July 11th from 10 a.m. – noon.
- The new public PCs are installed and in use at the library. The old tower PCs are being prepped for public sale.
- New merchandise has been added for sale. The library is now selling blue I ♥ HTPL baseball hats for \$5 each.
- The library has recently sprung a leak. The leak is coming from the HVAC unit at the front of the building. Service has been requested for repairs.
- Melissa Goins will represent the library and attend the American Library Association Conference June 25-29.
- The Daughters of the American Revolution group sold wreaths at the downtown Mount Clemens Made in Michigan event on May 4th . All proceeds of those sales were earmarked to help HTPL purchase digitization equipment for our upcoming makerspace. We are in need of DVD and VCR players, 8mm camcorders that play, Hi-8 players, and other digital player formats. The group plans to present the check to HTPL at the July 13th Township Board Meeting at 7 pm.
- The library acquired 2 nice office chairs from a design firm friend that were being discarded as part of another project. They are now in the librarian's work area.
- We have our first caterpillar of the season. The Monarch habitats are up and running.

Submitted by: Diane Nelson, Secretary

---

\*-denotes voting item