

MEETING MINUTES
Harrison Township Public Library Board of Trustees
Monday 18 May 2026 6:30 pm
In the Harrison Township Board Room

1. **Meeting called to order** – Blake Hurley called the meeting to order at 6:30 pm.
2. **Trustees Present** – Blake Hurley, Linda Pillow, Laura Johnson, Diane Nelson, Dawn Barath, and Karla Warren.
Also, in attendance- Melissa Goins, Director: Dianne Marvaso, Friends of the Library.
3. **Public Comment**- None
4. **Approval of the Agenda** –
 - A. * Motion made and seconded to approve the agenda for the 18 May 2026. Motion carried.
5. **Approval of the Minutes for 27 April 2026** -
 - A. *Motion made and seconded to approve the minutes for 27 April 2026. Motion carried.
6. **Friends Report** –
 - A. The Friends hosted a Games Night on 4 May 2026. They are looking at future options for game days/nights.
 - B. The Lori's Lick 'em Up Fundraiser was cancelled due to weather and a mechanical issue. The event has been rescheduled for 23 June 2026 from 3:00 – 7:00 pm.
 - C. The Meet and Greet at the Harrison's Speakeasy was held on 11 May 2026.
 - D. The next Used Book Sale will be held from 1 June through 30 June and is a BOGO sale.
 - E. Dine to Donate will be at Buffalo Wild Wings in Mt. Clemens on 3 June 2026 from 11:00 am – 11:00 pm. There is a 20% donation on food and cocktails. Buffalo Wild Wings requires the flyer (paper copy or digital) at time of payment.
 - F. The Lakeshore Ukulele Strummers will be at the library on 12 June 2026 from 12:00 pm – 2:00 pm. Donations are appreciated.
 - G. Summer Reading Kick off is 20 June 2026 from 12:00 pm – 2:00 pm. The Friends are sponsoring a foam party.
 - H. Friends has acquired a grant through United for Libraries. The money will be used to purchase sensory safe furniture.
 - I. The first concert at Waterfront (Miller Park) is on 25 June 2026 from 6:00 pm – 8:30 pm. The band is 9D Proof. Friends will be investigating concessions for all three concerts.

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7. Treasurer's Report –

- A. Review of Financial Statement for the period ending 30 April 2026. Expenses are in line with the anticipated budget spending at this time of year.
- B. *Review of Expense Report - Reviewed Expense Report for April 2026/May2026 with expenditures totaling \$23,086.72 Motion made and seconded to approve expenditures totaling \$23,086.72. Motion carried.

8. Committee Reports –

- A. *Future Planning Committee*
 - 1. The committee is formed for the joint building expansion and meetings are forthcoming.
 - 2. *Motion made and seconded to approve the bid from McDowell & Associates not exceeding \$5,000.00 for soil borings. Motion carried.
 - 3. *Motion made and seconded to approve discretionary spending for Director Goins up to \$5,000.00 for any expenses related to the new construction project to allow the library to match the township's purchasing policy. Per library board policy, invoices will have two board members' approval with signatures. Motion carried.
 - 4. *Motion made and seconded to engage Dwayne Adle from Comprehensive Design Group to provide a quote for design services for all interior design elements for the library including general design, flooring, painting, lighting, signage, graphics, shelving, furniture, and color scheme in the children, teen and adult areas. Motion carried.
- B. *Finance Committee*
 - 1. Treasurer Barath shared the investment reports from Michigan Class and Huntington.

9. Director's Report –

- A. April 2026 usage and statistics, and patron tracking were shared.
- B. Library Happenings – See Appendix

10. Unfinished Business – None

11. New Business – None

12. Board Comment – The library board discussed providing an appreciation dinner at the next library staff meeting which will be 3 June 2026 at 6:30 pm.

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13. Adjournment-

A. The meeting adjourned at 7:43 pm.

Next Meeting –

A. The next monthly meeting of the Library Board of Trustees will be held on **Monday, 15 June at 6:30 pm** in the Harrison Township Board Room.

APPENDIX

Director's Report and Library Happenings

Usage statistics for April

- We experienced a spike in Freegal usage this month. Normal usage is between 100-150 uses a month, but in April there were 755. Likely due to recent promotion to the schools.
- Usage for the Comics Plus database continues to be low.
- The library is a drop-off location for a pet supply drive sponsored by the Kiwanis Club of Mount Clemens and benefiting the Humane Society of Macomb. The collection drive takes place May 4-29.
- Shred Day was a successful event with 222 people attending.
- Electronics Recycling Day is scheduled for July 11th from 10 a.m. – noon.
- The library incubated 4 turkey eggs and all four successfully hatched on Friday, May 8. They were sent back home to the farm at a program on Saturday, May 16.
- The Friends of HTPL applied and were awarded a \$1,000 grant from the American Library Association to support services for our autistic guests. The library, the Friends, and the Autism Society of Greater Detroit are working together to bring services to our community with the grant funds.
- The library is partnering with the Friends of HTPL, Tucker Senior Center, and other local organizations to get the word out about our home delivery service. The library will also issue a press release to help shed some light on the service. We hope those in need will be more aware of HTPL's delivery service.

Submitted by: Diane Nelson, Secretary

*-denotes voting item