

MEETING MINUTES
Harrison Township Public Library Board of Trustees
Monday 16 February 2026 6:30 pm
In the Harrison Township Board Room

1. **Meeting called to order** – Blake Hurley at 6:30 pm.
2. **Trustees Present** –Blake Hurley, Linda Pillow, Laura Johnson, Diane Nelson, and Dawn Barath. Karla Warren, excused.
Also, in attendance- Melissa Goins, Director; Dianne Marvaso, Friends of the Library
3. **Public Comment**- None
4. **Approval of the Agenda** –
 - A. * Motion made and seconded to approve the amended agenda moving 8.A.2 to follow the approval of the minutes. Motion carried.
5. **Approval of the Minutes of 19 January 2026** -
 - A. *Motion made and seconded to approve the minutes for 19 January 2026 minutes. Motion carried.
6. **Friends Report** –
 - A. The Friends of the Library meeting was Tuesday, 27 January 2026. Monetary donations are being accepted. There is no fee to be a member of the Friends. Beverly Ortman continues to work on grants to support the library. Games night followed the meeting.
 - B. The next Meet and Greet will be at the Engine House in Mt. Clemens on 18 February 2026.
 - C. The St. Hubert Knights of the Columbus will be hosting the annual Fish Fry fry on 20 February 2026 from 4:00-7:00. The Friends of the Library will be selling baked goods.
 - D. The next Games Night is Monday 2 March 2026.
 - E. The next Dine to Donate on 5 March 2026 from 11:00 am – 10:00 pm at Red Robin in Roseville. 20% of the proceeds support the library. Be sure to mention you are supporting HTPL.
 - F. The next Friends of the Library BOGO Book Sale is 1 March – 31 March, 2026 in honor of March is Reading Month.
7. **Treasurer's Report** –
 - A. Review of Financial Statement for the period ending 31 January 2026. Expenses are in line with the anticipated budget spending at this time of year.
 - B. *Review of Expense Report - Reviewed Expense Report for January 2026/February 2026 with expenditures totaling \$13,843.13 Motion made and seconded to approve expenditures totaling \$13,843.13. Motion carried.
 - C. *Motion made and seconded to deduct \$350,000.00 from Savings (271-000.000-002.000) to invest in Michigan Class. Motion carried.

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8. Committee Reports –

A. *Future Planning Committee*

1. Director Goins updated the HTPL board with the most recent updates for the joint facility project.
2. A Daniels and Zermack representative shared information regarding LEED Certification (Leadership and Energy Design). This is an international program. It is a Green Project that provides for the betterment of the community. It involves water conservation, energy conservation, geothermal and healthy materials. The joint facility project has been awarded a Mass Timber Grant. There are also incentives from DTE that will be awarded for this project. Various renderings of the Joint Facility Project were also shared.

B. *Finance Committee*

1. Treasurer Barath shared the investment reports from Michigan Class and Huntington. Savings has accrued due to the 2025 Winter Tax collection and will be invested in Michigan Class.

C. *Library Director Evaluation and Compensation Committee*

1. The committee has created a digital evaluation for the director's evaluation this year. The due date for evaluation returns is 27 February 2026.

9. Director's Report –

- A. January 2026 usage and statistics, and patron tracking were shared.
- B. Library Happenings – See Appendix

10. Unfinished Business – None

11. New Business - None

12. Board Comment - None

13. Adjournment-

- A. The meeting adjourned at 8:15 pm.

Next Meeting –

- A. The next monthly meeting of the Library Board of Trustees will be held on **Monday, 16 March at 6:30 pm** in the Harrison Township Board Room.

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APPENDIX

Director's Report and Library Happenings

Library Happenings

Usage Statistics for January

- January experienced typical usage with increased website traffic, likely due to the newsletter distribution.
- Scholastic BookFlix usage continues to decline.
- HTPL hosted two of the recent monthly Suburban Library Cooperative meetings. One for the Circulation Round Table on Wednesday, February 11, and one for the SLC Advisory Council on February 12. We hope the area library representatives enjoyed visiting our library and the chance to see it before our next big change.
- The staff laptops have been ordered, but shipping is delayed from the supplier. The supplier is unable to provide an anticipated ship date.
- New stands for the public computers were ordered and installed. Most monitor stands were wobbly and suffering from plastic fatigue over long term use. The public computers are still running well. Just the stands needed to be replaced at this time.
- The Suburban Library Cooperative has selected and named their next director, Kathy McKinney, will begin in March. Kathy is currently the Assistant Director at the Mount Clemens Public Library. The coop is in good hands under her care.
- The Auburn Hills Public Library was giving away 4 collapsible tables. Melissa requested them and arranged for pickup. The tables will be stored until the new construction project is complete. These tables will be used until furniture for the project is within the library budget.
- The VITA tax program is back again this year. They will be here every Friday February 6th through April 10th. Appointments are placed directly through their office and are now being accepted.
- The library is working with Macomb Humane Society on future programs. We're excited about the new partnership opportunities.
- The library and the Friends of HTPL are actively submitting grants and seeking donations for the outdoor story time area, generator, fish tank, fireplace, elevator, outdoor lockers, makerspace, and furniture for the teen and youth areas of the construction project. The increased cost of building supplies has demanded we eliminate some desired elements. Grants and donations will help include these items in the project.

Submitted by: Diane Nelson, Secretary

*denotes voting item