

MEETING MINUTES
Harrison Township Public Library Board of Trustees
Monday 21 July 2025 6:30 pm
In the Harrison Township Board Room

1. **Meeting called to order** – Blake Hurley at 6:32 pm.
2. **Trustees Present** –Blake Hurley, Linda Pillow, Diane Nelson, and Dawn Barath. Karla Warren, excused.
Also, in attendance- Melissa Goins, Director; Dianne Marvaso and Laura Johnson, Friends of the Library.
3. **Public Comment**- None
4. **Approval of the Agenda** –
 - A. * Motion made and seconded to approve the amended agenda to move item 3 to item 6. Motion carried.
5. **Approval of the Minutes of 16 June 2025** -
 - A. *Motion made and seconded to approve the minutes for 16 June 2025 minutes. Motion carried.
6. **Appointment and welcome of:** Laura Johnson
 - A. *Laura Johnson has submitted her letter of resignation to the Friends of the Library and can assume the vacancy of the Harrison Township Library Board. Motion made to appoint Laura Johnson to the Harrison Township Library Board. Motion carried. Roll-call vote.
7. **Friends Report** –
 - A. The Friends sold concessions at the 26 June concert.
 - B. The Friends received donations for the library at the Ukulele Strummers event.
 - C. The Friends will be selling concessions at the 24 July concert at Miller Park (Waterfront Park).
 - D. The next "Dine to Donate" will be at Texas Roadhouse in Roseville on 14 August 2025 from 3:00 – 10:00 pm. 10% of the proceeds will be donated to the Friends of the Library. A flyer or photo of the flyer is necessary for the 10% donation to Friends of the Library.
 - E. Friends of the Library will have their annual fundraiser at Lori's Lick 'em Up on 19 August 2025. Lori's will match all donations. The time is 3:00 – 7:00 pm.
 - F. The next general meeting for the Friends of the Library is Wednesday 30 July at 6:30 pm in the Harrison Township Board Room.
 - G. Lynda Cicchini and Janina Jurkiewicz have accrued donations for the Friends of the Library through their hard work in identifying rare books and connecting with a used book seller.

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- H. The Friends of the Library wish to thank Blake Hurley and Melissa Goins for their kind words of support at the Harrison Township Board Meeting on 14 July 2025.

8. Treasurer's Report –

- A. Review of Financial Statement for the period ending 30 June 2025. Expenses are in line with the anticipated budget spending at this time of year.
- B. *Review of Expense Report - Reviewed Expense Report for June 2025/July 2025 with expenditures totaling \$12,042.61. Motion made and seconded to approve expenditures totaling \$12,042.61. Motion carried.

9. Committee Reports -

- A. *Bylaws & Policy Update Committee* – Did Not Meet
- B. *Future Planning Committee* –
 - 1. Director Goins updated the Library Board on the joint facility progress. Conceptual plans were shared with the board members and discussion ensued.
- C. *Finance Committee* –
 - 1. Michigan Class and Huntington investments were reviewed. Treasurer Barath shared the investment reports.

9. Director's Report –

- A. June 2025 usage and statistics, and patron tracking were shared.
- B. Library Happenings – See Appendix
- C. Review of the 2024 Year End and audit reports – A summary of the Harrison Township Auditor's Report was explained by Director Goins. Any questions from the Library Board were addressed. The audit results received high ratings for both the library and Harrison Township.
- D. Review of the 2026 budget draft – The preliminary budget for 2026 was shared with the board. Discussion ensued on how to best use the 2026 funding to best meet the needs of patrons.

10. Unfinished Business – None

11. New Business –

- A. *BrandStar Local TV – “Balancing Act” – Director Goins shared her conversation with the senior producer of BrandStar with the library board. Motion made to not proceed at this time with BrandStar Local TV – “Balancing Act”. Motion carried.

12. Board Comment – None

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13. Adjournment-

- A. The meeting adjourned at 8:52 pm.

Next Meeting –

- A. The next monthly meeting of the Library Board of Trustees will be held on **Monday, 18 August 2025 at 6:30 pm** in the Harrison Township Board Room.

APPENDIX

Director's Report and Library Happenings

Library Happenings

Usage statistics for June

- June is typically a good month as Summer Reading kicks off
- Website traffic returned to normal after elevated numbers in May
- 94 new cards were issued, which is higher than normal and likely due to Summer Reading programs
- The free Covid-19 home test kits from MDHHS have been discontinued at libraries. MDHHS has cited funding cuts as the culprit. The library still has kits available and will continue to distribute them until the stock is gone.
- The library has Monarch habitats up and running with the first eggs and caterpillars of the season.
- The Summer Reading Kick-off was a huge success with over 300 in attendance!
- Electronics Recycling Day is scheduled for Saturday, July 26th from 10 am-12 pm.
- Staff are working on the next newsletter, scheduled to go to the printer on July 28 for an August 26th distribution date. This newsletter will cover September-December 2025.
- The library is working with Daniels and Zermack on design plans for the upcoming building expansion with the township.
- We are closely watching the situation with the federal budget. The Institute of Museum and Library Services (IMLS) is a federal agency that provides funding through the Museum and Library Services Act of 2018 (LSTA) to the states. The Library of Michigan uses these resources to benefit school, public, and academic libraries, as well as library users and all Michigan residents directly. The premier programs funded by LSTA resources are the Michigan eLibrary (MeL) and MeLCat, the statewide reciprocal borrowing system that allows HTPL to borrow materials from over 300 libraries statewide. In 2024, HTPL used MeLCat services almost 6,000 times. The statewide impact could be significant. On Friday, March 14, 2025, President Trump signed an Executive Order to dismantle the Institute of Museum and Library Services. On May 1st, The U.S. District Court for the District of Columbia issued a temporary restraining order to stop the dismantling of IMLS and release the funding. On May 6th, Chief Judge John J.

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McConnell, Jr. of the U.S. District Court for the District of Rhode Island issued a preliminary injunction in the case of State of Rhode Island et al. v. Trump et al., halting the implementation of Executive Order 14238 as it pertains to the Institute of Museum and Library Services (IMLS), the Minority Business Development Agency (MBDA), and the Federal Mediation and Conciliation Service (FMCS). The library will continue to watch the situation and circumstances surrounding it.

Submitted by: Diane Nelson, Secretary

*-denotes voting item