

MEETING MINUTES
Harrison Township Public Library Board of Trustees
Monday 16 June 2025 6:30 pm
In the Harrison Township Board Room

1. **Meeting called to order** – Blake Hurley at 6:32 pm.
2. **Trustees Present** –Blake Hurley, Karla Warren, Diane Nelson, and Dawn Barath.
Linda Pillow, excused
Also, in attendance- Melissa Goins, Director; Linda Silvonen, Friends of the Library
3. **Public Comment**- None
4. **Approval of the Agenda** –
 - A. * Motion made and seconded to approve the amended agenda to include a joint committee under the Friend's Report (6.H.) for the 16 June 2025 agenda. Motion carried.
5. **Approval of the Minutes of 19 May 2025** -
 - A. *Motion made and seconded to approve the minutes for 19 May 2025 minutes. Motion carried.
6. **Friends Report** –
 - A. The Friends will soon be presenting their study room donation that will further enhance the library's newest renovation. This should be presented at a Harrison Township Board meeting on 14 July 2025.
 - B. Summer Reading Kick off is 21 June 2025. Friends will be supplying chips and water. There will be a children's basket raffle.
 - C. Summer Concerts begin on 26 June at Miller Park (Waterfront Park). The Friends will be selling concessions during the concert.
 - D. "Dine to Donate" was a success and more will be planned in the future.
 - E. The Friends are working on vision, mission and values statements.
 - F. Beverly Ortman and Laura Johnson are involved with Advancing Macomb which will help to improve being a non-profit group.
 - G. The Friends were awarded a grant for \$1,000.00.
 - H. *Motion made and seconded to propose a joint committee between the Harrison Township Library Board and the Friends of the Library to develop talking points for community relations. Motion carried.
Harrison Township Library Board committee members will be Linda Pillow and Blake Hurley. Director Melissa Goins and Mya Kasprzak will be representing the library.
7. **Treasurer's Report** –
 - A. Review of Financial Statement for the period ending 31 May 2025. Expenses are in line with the anticipated budget spending at this time of year.

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- B. *Review of Expense Report - Reviewed Expense Report for May 2025/June 2025 with expenditures totaling \$33,012.82. Motion made and seconded to approve expenditures totaling \$33,012.82. Motion carried.

8. Committee Reports -

- A. *Bylaws & Policy Update Committee –*
 - 1. Motion made and seconded to approve **Holiday Policy-PAY-04**. Motion carried.
- B. *Future Planning Committee –*
 - 1. Director Goins updated the Library Board on the joint facility progress. Seth Penchansky from Daniels and Zermack presented plans at the most recent library staff meeting. There is a standing bi-weekly meeting with the township, the library and the architect.
- C. *Finance Committee –*
 - 1. Michigan Class and Huntington investments were reviewed. Treasurer Barath shared the investment reports.
- D. *Board Member Replacement Committee –*
 - 1. There have been no applicants for the Harrison Township Public Library open library board opening. Director Goins will extend the posting for another month.

9. Director's Report –

- A. May 2025 usage and statistics, and patron tracking were shared.
- B. Library Happenings – See Appendix

10. Unfinished Business – None

11. New Business –

- A. Director Goins shared the quote from Cabinetry by Better Bilt to encapsulate the Harrison Township time capsule. It was decided to keep the time capsule in the existing cabinet until its opening in 2027.

12. Board Comment –

- A. Director Goins shared the Summer Reading Kick-Off article that appeared in the C&G Newspaper on 11 June 2025.

13. Adjournment-

- A. The meeting adjourned at 7:55 pm.

Next Meeting –

- A. The next monthly meeting of the Library Board of Trustees will be held on **Monday, 21 July 2025 at 6:30 pm** in the Harrison Township Board Room.

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APPENDIX

Director's Report and Library Happenings

Library Happenings

Usage statistics for May

- May is typically one of the 3 slowest months of the year as people are busy with graduations, weddings, and gearing up for summer.
- Website traffic more than doubled, likely due to the summer newsletter
- The free Covid-19 home test kits from MDHHS have been discontinued at libraries. MDHHS has cited funding cuts as the culprit. The library still has some kits available and will continue to distribute them until the stock is gone.
- The study rooms are now open and the library is accepting reservations for use.
- The library is selling the special Summer Reading t-shirts to the public this year. T-shirts must be prepaid and ordered by Friday, June 13th at 3pm to pick up before the Summer Reading Kick-off. We will continue to sell t-shirts at the event. The shirts are \$25.
- The Summer Reading Kick-off is scheduled for Saturday, June 21st. This year's Summer Reading theme is "Color Our World" and the library has reading programs for kids, teens, and adults. The library had a large amount of sponsors participate this year in the youth program and have lots of great prizes to give away!
- Beginning on June 1st the library has upgraded services with NewsBank and is now offering a World News collection featuring access to newspapers all over the world. Heritage Hub, a collection of obituaries and death notices is now available and great for researching family histories. Asian Life in America, Black Life in America, Hispanic Life in America and Indigenous Life in America are also included in the new upgrades.
- We are closely watching the situation with the federal budget. The Institute of Museum and Library Services (IMLS) is a federal agency that provides funding through the Museum and Library Services Act of 2018 (LSTA) to the states. The Library of Michigan uses these resources to benefit school, public, and academic libraries, as well as library users and all Michigan residents directly. The premier programs funded by LSTA resources are the Michigan eLibrary (MeL) and MeLCat, the statewide reciprocal borrowing system that allows HTPL to borrow materials from over 300 libraries statewide. In 2024, HTPL used MeLCat services almost 6,000 times. The statewide impact could be significant. On Friday, March 14, 2025, President Trump signed an Executive Order to dismantle the Institute of Museum and Library Services. On May 1st, The U.S. District Court for the District of Columbia issued a temporary restraining order to stop the dismantling of IMLS and release the funding. On May 6th, Chief Judge John J. McConnell, Jr. of the U.S. District Court for the District of Rhode Island issued a

MEETING MINUTES
Harrison Township Public Library Board of Trustees
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preliminary injunction in the case of State of Rhode Island et al. v. Trump et al., halting the implementation of Executive Order 14238 as it pertains to the Institute of Museum and Library Services (IMLS), the Minority Business Development Agency (MBDA), and the Federal Mediation and Conciliation Service (FMCS). The library will continue to watch the situation and circumstances surrounding it.

Minutes submitted by: Diane Nelson, Secretary

*-denotes voting item