1. Meeting called to order - by Blake Hurley at 6:35 pm.

Also in attendance - Melissa Goins, Director; Beverley Ortman, of the Friends of the Library; By Zoom: Seth Penchansky, Daniels and Zermack.

3. Public Comment -
   A. None.

4. Approval of the Agenda -
   A. * A motion was made and seconded to move Item 8 A. Friends Report to 6, adjusting the items following it accordingly. Motion carried.
   B. * A motion was made and seconded to approve the amended agenda. Motion carried.

5. Approval of Minutes of 16 May 2022 -
   A. * A motion was made and seconded to approve the Minutes of 16 May 2022. Motion carried.

6. Friends Report -
   Beverley Ortman, Vice President of the Friends of the Library, reported that:
   A. The Friends have volunteered to work the concessions for the Township concerts in June, July, and August. They will also have a jar available for attendees to make donations at these events.
   B. The Friends will conduct a Used Book Sale during the Summer Reading Kick-off on June 25th.
   C. Lori’s Lick’em Up fundraiser is scheduled for 23 August 2022.
   D. The Friends have revised their membership list, and have sent a letter to group members highlighting past efforts and future activities.

7. Presentation by Zoom -
   Seth Penchansky, Daniels and Zermack by Zoom reviewed Highly Important Memo #4 from our recent Needs Assessment. Discussion ensued.

8. Treasurers Report -
   A. Review of Financial Statement for the period ending 31 May 2022 - Expenses are generally at 41%, normal for this time of year. Revenues are on track.
   B. * Review of Expense Report - Reviewed Expense Report for May/June 2022, with expenditures totaling $22,920.60. The major expenses for this period were for library
automation services, public survey services, and summer newsletter mailing. A motion was made and seconded to approve the Expense Report for April/May 2022, in the amount of $22,920.60. Motion carried.

9. Committee Reports -
   A. Bylaw & Policy Update Committee has tabled for the time being our attorney’s draft of an Investment Policy.
   B. Future Planning Committee - See 7 above.
   C. The Finance Committee met 20 June 2022. See 8 above.

10. Director’s Report -
    A. Melissa Goins reported on May 2022 usage and statistics, and patron traffic. Typically May is one of the slower months of the year; this year follows suit:
        • The Suburban Library Cooperative has funds waiting in an account for Early Literacy; A plan is in the works to supply Burgeon activity panels in SLC libraries; the numbers are being calculated in the hopes that each SLC library will get 1 activity panels and libraries can exchange them amongst each other; This plan was approved by the SLC Directors and will head next to the SLC Board for approval; Directors were instructed to begin thinking about a good spot for their panel installation.
        • Email invitations were sent to all local representatives to attend or participate in the Summer Reading Kick-off; Long-time supporter, Tony Forlini, will donate hot dogs and buns as well as man the grill; others have not responded or will not participate.
        • HTPL has posted an open Substitute Library Associate position; applications accepted through June 20, interviews the week of June 27, with a hire starting as soon as possible after.
        • The Book Nooks have been repaired/rebuilt by the Pankow Construction program and are back in place at their locations.
        • The Storytellers program has been fired back up; 6 new storytellers have signed up to volunteer; 2 storytimes booked with Graham Summer Camp this summer.
        • Local artist, Marilyn Bardill, has loaned HTPL her artwork to display in the library; She plans to change out the paintings seasonally.
        • Free Covid-19 home test kits from MDHHS are still available for distribution; The program will continue while supplies are available.
        • Mobile Beacon is upgrading our old Sprint hotspots with new T-Mobile hotspots free of charge; the new hotspots will be in circulation soon.
        • The Summer 2022 newsletter has been delivered to all HT homes and businesses.
        • Target Insyght has been contracted and will conduct a public survey on behalf of the library within the next few weeks.
MEETING MINUTES
Harrison Township Public Library Board of Trustees
Monday, 20 June 2022 6:30 pm
In the Library

- Three of the new LED lights went dark during the last power outage; power outages are not covered under the warranty for the lights; replacements have been ordered; APEC Electric will install the new units when they arrive.
- HTPL is scheduled at L’Anse Creuse Middle School South for presentations to all Middle Schoolers about the library and summer reading.
- HTPL has conducted interviews to hire videographers for the Library from Scratch Oral History project; 4 very good candidates are being considered.
- Electronics Recycling Day scheduled for 11am-1pm on Saturday, June 18th.
- Summer Reading Kick-off scheduled for Saturday, June 25th from 12-3pm with a Balloon twisting workshop at 1pm;
- The library will be closed Monday, July 4 in observance of Independence Day

11. New Business -
   A. None.

13. Existing Business -
   A. None

11. Board Comment -
   A. John Da Via reported on the progress that the Construction Trades Department at L’Anse Creuse’s Pankow Center is making on repairing our Book Nooks.
   B. Dianne Marvaso thanked the Board for their support at the passing of her husband Norman Marvaso.

12. Adjournment -
   A. The meeting was adjourned at 8:07 pm.

Next Meeting -
A. The next monthly meeting of the Harrison Township Library Board of Trustees is scheduled for Monday, 18 July 2022, at 6:30 pm.

Minutes approved:

__________________________________                                __________________
Presiding Officer  (HTPL - Board of Trustees)              Date of Approval

_________________________
Secretary  (HTPL – Board of Trustees)

* denotes voting item.