1. **Meeting Called to Order by Dianne Marvaso at 12:59 pm.**

2. **Roll Call:** Linda Pillow, Linda Silvonen, Jim Bilen, John Da Via, Dianne Marvaso, and Carol Wolfe. Melissa Goins also in attendance.

3. **Review of approval of purchase order.**
   a. Motion made by Linda Silvonen to approve the purchase order for furniture in the amount of $40,700.00 Seconded by John Da Via. A check for $20,350.00 will be issued at this time to lock in the price as presented. Motion carried.

4. **Adjournment.**
   a. Motion to adjourn made by John Da Via, seconded by Linda Silvonen. Motion carried. Meeting adjourned at 1:05 PM.

Minutes submitted by Linda Pillow, Secretary
Minutes approved:

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President (HTPL - Board of Trustees) Date of Approval

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Secretary (HTPL - Board of Trustees)