

Agenda
Harrison Township Public Library
Meeting of the Library Board

Monday 20 November 2023 6:30 pm
in the Harrison Township Board Room

*Our library is a community center for lifelong discovery –
Gather. Learn. Share. Create!*

Blake Hurley – President
Dianne Marvaso – Vice President
Carole Wolf – Treasurer
Diane Nelson – Secretary

Trustees
Linda Pillow
Nick Mordowanec

Melissa Goins, Director

- 1. Call to Order**
- 2. Roll Call**
- 3. Public Comment**
- 4. Approval of the Agenda**
 - A.*
- 5. Approval of the Minutes of 16 October 2023**
 - A.*
- 6. Friends Report**
- 7. Treasurer's Report**
 - A. Review of Financial Statement by Finance Committee
 - B. *Review of Expenses
 - C.
- 8. Committee Reports**
 - A. Bylaw & Policy Update Committee
 1. *Changes to policy BEN-5 Bereavement Leave Policy
 2. *Changes to policy ORG-1.55 Job Description for Youth Programming Associate
 3. *Changes to policy ORG-1.2 Organizational Chart
 - B. Future Planning Committee
 1. *Seth Penchansky quote regarding study pods
 - 2.

- C. Financial Committee
 - 1. Investment Report
 - 2.
- D.

9. Director's Report

- A. October 2023 usage and statistics, and patron traffic tracking
- B. Library Happenings
- C.

10. New Business

- A. *Closed-circuit security system quotes
- B. *2024 Chris Hearn Contract
- C. *2024 Tom Sycko Contract
- D. *2024 Holiday Schedule

11. Existing Business

- A. Library Board of Trustee Officer Positions

12. Board Comment

- A. Trustee Training
- B.

13. Adjournment

Next Harrison Township Public Library Board Meeting
18 December 2023 at 6:30 p.m.

Submitted by: Diane Nelson, Secretary

*denotes voting item