

**Agenda**  
**Harrison Township Public Library**  
**Meeting of the Library Board**

Monday 19 June 2023 6:30 pm  
in the Harrison Township Board Room

*Our library is a community center for lifelong discovery –  
Gather. Learn. Share. Create!*

Blake Hurley – President  
Dianne Marvaso – Vice President  
Carole Wolf – Treasurer  
Diane Nelson – Secretary

Trustees  
Linda Pillow  
Nick Mordowanec

Melissa Goins, Director

- 1. Call to Order**
- 2. Roll Call**
- 3. Public Comment**
- 4. Approval of the Agenda**
  - A.\*
- 5. Approval of the Minutes of 15 May 2023**
  - A.\*
- 6. Friends Report**
- 7. Treasurer's Report**
  - A. Review of Financial Statement by Finance Committee
  - B. \*Review of Expenses
  - C.
- 8. Committee Reports**
  - A. Bylaw & Policy Update Committee
    1. \*Changes to policy CUS-01 Customer Service Policy
    2. \*Changes to policy CUS-02 Code of Conduct Policy
    3. \*Changes to policy CUS-03 Appeals Process for Disciplinary Action Policy
    4. \*Changes to policy CUS-04 Unattended Children Policy
  - B. Future Planning Committee
    1. \*Shipping Container RFP
  - C. Financial Committee
    1. Investment Review

D.

**9. Director's Report**

- A. May 2023 usage and statistics, and patron traffic tracking
- B. Library Happenings
- C.

**10. New Business**

- A. \*Part-time Youth Librarian Wage Review
- B. \*Librarian Laptop Quotes
- C.

**11. Existing Business**

- A. \*Part-time Adult Librarian Salary Review
- B. \*Review of Director's Contract
- C.

**12. Board Comment**

- A. Trustee Training
- B.

**13. Adjournment**

Next Harrison Township Public Library Board Meeting  
**17 July 2023 at 6:30 p.m.**

Submitted by: Diane Nelson, Secretary

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\*denotes voting item