Agenda
Harrison Township Public Library
Meeting of the Library Board

Tuesday, 25 October 2022
4:00 pm
In the Township Administration Office Conference Room

Our library is a community center for lifelong discovery - Gather, Learn, Share, Create!

Dianne Marvaso – President
Blake Hurley - Vice President
Carole Wolf- Treasurer
John Da Via – Secretary
Melissa Goins, Director

1. Call to Order

2. Roll Call

3. Public Comment

4. Approval of the Agenda
   A. *

5. Approval of the Minutes from 19 September 2022
   A. *

6. Friends Report

7. Treasurer’s Report
   A. Review of Financial Statement by Finance Committee
   B. * Review of Expenses
   C. 

8. Committee Reports
   A. Bylaw & Policy Update Committee
   B. Future Planning Committee
   C. Finance Committee
      1. * Addition to Investment Policy, Section 3Ai.
      2. * Adoption of Procedures to Transfer Funds under Investment Policy
      3. * Election of Authorized Representative
      3. * Approval of Letters of Transmittal Withdrawal Request Form
      4. * Initial Investments
9. Director’s Report  
   A. September 2022 usage and statistics, and patron traffic tracking  
   B. Library Happenings  
   C. 2021 Annual Report and Year in Review  
   D. Final Draft of Feasibility Study and Needs Assessment  
   E.  

10. New Business  
    A. Review of New Contract for Tom Sycko-Miller - Systems Administrator  
    B.  

11. Existing Business  
    A.  

12. Board Comment  
    A. Trustee Training  
    B.  

13. Adjournment  

   Next Harrison Township Public Library Board Meeting -  
   21 November 2022 at 6:30 p.m.  

Submitted by: John Da Via, Secretary  

* - denotes voting item