Agenda
Harrison Township Public Library
Meeting of the Library Board
Monday, January 28, 2020   6:30 pm
Via Zoom Meeting

Dianne Marvaso – President
John Da Via - Vice President
Carole Wolf- Treasurer
Linda Pillow – Secretary

Melissa Goins, Director

1. Call to Order

2. Roll Call

3. Public Comment

4. Approval of the Minutes from December 21, 2020
   A. *

5. Approval of the Agenda
   A. *

6. Treasurer’s Report
   A. Review of Financial Statement
   B. Review of Expenses *

7. Committee Reports
   A. Friends Report
   B. Evaluation Committee

8. Director’s Report
   A. December 2020 usage and statistics, and patron traffic
   B. Library happenings
   C. 2020 Year in Review
   4. 3-6-12 month goals for 2021

9. Old Business
   A. Review Volunteer Release and Library Waiver

10. New Business
    A. Budget revision - Move $1,000 from Contingency 271-000.000-956.000 to Administration Fees 271-000.000-812-000.
    B. Budget revision: Move $5000 from Contingency 271-000.000-956.000 to Unemployment Compensation 271-000.000-720.001
    C. Review changes to Organization Structure Chart ORG-01.
    D. Review of Trustee Handbook with option to include Ethics statement.
    E. Ongoing Trustee Training
11. Board Comment

12. Adjournment
   A. Next Public Library Board Meeting – February 15, 2021, at 6:30 p.m.

Submitted by: Linda Pillow, Secretary