

Agenda
Harrison Township Public Library
Meeting of the Library Board
Monday, January 28, 2020 6:30 pm
Via Zoom Meeting

Dianne Marvaso – President
John Da Via - Vice President
Carole Wolf- Treasurer
Linda Pillow – Secretary

Trustees
Diane Nelson
Blake Hurley

Melissa Goins, Director

1. Call to Order

2. Roll Call

3. Public Comment

4. Approval of the Minutes from December 21, 2020

A. *

5. Approval of the Agenda

A. *

6. Treasurer’s Report

A. Review of Financial Statement

B. Review of Expenses *

7. Committee Reports

A. Friends Report

B. Evaluation Committee

8. Director’s Report

A. December 2020 usage and statistics, and patron traffic

B. Library happenings

C. 2020 Year in Review

4. 3-6-12 month goals for 2021

9. Old Business

A. Review Volunteer Release and Library Waiver

10. New Business

A. Budget revision - Move \$1,000 from Contingency 271-000.000-956.000 to Administration Fees 271-000.000-812-000.

B. Budget revision: Move \$5000 from Contingency 271-000.000-956.000 to Unemployment Compensation 271-000.000-720.001

C. Review changes to Organization Structure Chart ORG-01.

D. Review of Trustee Handbook with option to include Ethics statement.

E. Ongoing Trustee Training

11. Board Comment

12. Adjournment

A. Next Public Library Board Meeting – February 15, 2021, at 6:30 p.m.

Submitted by: Linda Pillow, Secretary