Agenda
Harrison Township Public Library
Meeting of the Library Board
Monday May 20, 2019    4:00 pm
Harrison Township Public Library   38151 L’Anse Creuse Road
(586) 329-1261

Dianne Marvaso – President
John Da Via - Vice President
Carole Wolf- Treasurer
Linda Pillow – Secretary

1. Call to Order

2. Roll Call

3. Approval of the Minutes from April 15, 2019 meeting

4. Public Comment

5. Approval of the Agenda

6. Treasurer’s Report
   A. Review of Expenses
   B. Review of Financial Statement

7. Committee Reports
   A. Renovations Committee
   B. Friends of the Library

8. Director’s Report
   A. April 2019 usage statistics and patron traffic tracking
   B. Library Happenings

9. Old Business

    A. Copy Machine Lease Agreement
    B. Printer Purchase Agreement
    C. Service Policy revision recommendation – CIRC-02.1 – Revise policy table to increase
        renewals from 1 allowed renewal to 2 allowed renewals.
    D. Position Postings – Library Associate, Additional librarian discussion
    E. Personnel Policy revision recommendation – ORG-01.4 Job Description & Position Standards
    F. Personnel Policy revision recommendation – ORG-01.6 Job Descriptions and Position
        Standards

11. Board Comment

12. Adjournment
Next Public Library Board Meeting – June 17, 2019 at 6:30 p.m.

Submitted by:  Linda Pillow, Secretary