



LIBRARY CARD APPLICATION

Welcome to the Harrison Township Public Library! To get a library card, take this completed application and proof of eligibility (such as a driver's license or other photo I.D.) to the circulation desk.

- Yes No Are you a resident of Harrison Township?
 Yes No Are you a library cardholder from another **Suburban Library Cooperative** member library?
 Yes No Have you previously held a Harrison Township Public Library card?

MEMBER INFORMATION

Last Name		First Name	
Street Address			
City		State	ZIP Code
Home Phone		Work Phone	
Cell. Phone		Email	
Driver's Lic./ State ID No.		Birthdate	Age 17 or younger? <input type="radio"/> Yes <input type="radio"/> No

CERTIFICATION

I certify the information on this application is correct. I accept responsibility for materials checked out on the Library card issued from this application and assume liability for payment of overdue fines, damaged or lost materials, and the return of materials. I will give notice of a lost card or change of address. I authorize the Library to release any information from my Library records to the persons I have listed in "Authorized Persons" below.

Applicant Signature: _____ **Date:** _____

RESPONSIBLE PARTY (COMPLETE THIS SECTION ONLY IF THE APPLICANT IS AGE 17 OR YOUNGER)

If the applicant listed is a minor, a parent or legal guardian must complete the following:

Last Name		First Name	
Street Address			
City		State	ZIP Code
Primary Phone	<input type="radio"/> Home <input type="radio"/> Work <input type="radio"/> Cell <input type="radio"/> Other	Primary Email	

CERTIFICATION

I certify the information on this application is correct and that I am the parent or legal guardian of the applicant. I accept responsibility for materials checked out on the Library card issued from this application and assume liability for the payment of overdue fines and fees for damaged or lost materials, and the return of materials. I accept responsibility for the applicant's use of any and all Library materials, including the Internet. Any restriction on the applicant's Library use is my responsibility. I authorize the Library to release information to me and to _____ about the applicant's Library records.

Applicant Signature: _____ **Date:** _____



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ONLINE ACCOUNT ACCESS

You can access your account online at the Library's website. Once logged in, you are able to review items you have currently checked out, renew eligible materials and place reservations. You may choose to opt out of this service. ***If you do not choose an option below, online account access will be enabled for your account.***

- Allow me to access my Library account online
 Do **not** allow me to access my library account online

Additionally, you can choose to be able to review your checkout history online. With this service enabled, you can review a complete history of items you have borrowed from the Library and when searching our catalog, you will be see a reminder if you have already borrowed the material. ***If you do not choose an option below, you will not be able to view your checkout history online.***

- Allow me to view my checkout history online
 Do **not** allow me to view my checkout history online

NOTIFICATION PREFERENCES

The Library's automated system will notify you of items that are overdue and when a reserved item is available for pickup at the Library. Optionally, you can choose to receive a reminder three days before a material is due and an email version of your checkout receipt. Please choose your preferred notification methods below:

- | | | | |
|---------------------------|-----------------------------|---|---|
| Reserve Notice: | <input type="radio"/> Email | <input type="radio"/> Text Message* | Phone: <input type="radio"/> Home <input type="radio"/> Work <input type="radio"/> Cell |
| Overdue Notice: | <input type="radio"/> Email | <input type="radio"/> Text Message* | Phone: <input type="radio"/> Home <input type="radio"/> Work <input type="radio"/> Cell |
| Date Due Reminder: | <input type="radio"/> Email | <input type="radio"/> Text Message* | Phone: <input type="radio"/> Home <input type="radio"/> Work <input type="radio"/> Cell |
| Checkout Receipt: | <input type="radio"/> Email | <input type="radio"/> Paper receipt at checkout | |

*Normal text message rates apply.

AUTHORIZED PERSONS

Michigan law prohibits the Library from disclosing Library cardholder information. If you wish to authorize one or more people to pick up reserved materials for you or to discuss your account with Library staff, please print their full (first and last) names below:

Authorized Person (First and Last Name)

FOR STAFF USE ONLY			
Member Type:	<input type="radio"/> 11-Resident	<input type="radio"/> 12-Homebound	<input type="radio"/> 13-Courtesy Card
	<input type="radio"/> 14-Purchased	<input type="radio"/> 15-Education Card	<input type="radio"/> 21-SLC Patron
	<input type="radio"/> 22-SLC Education	<input type="radio"/> 23-MILibrary Card	
Home Library/Status Verified	Date Issued	Staff Initials	Card #